

Turing House School: Determined 2017 Admissions Policy

Introduction

Turing House is an inclusive secondary school established to serve the Middlesex side of the London Borough of Richmond-upon-Thames. Our admissions policy reflects this aspiration.

Turing House will provide school places for young people aged 11 - 18 and the admissions arrangements for the Year 7 intake are set out below. The Sixth Form will begin admitting students in September 2020, and a separate admissions policy will apply for entry

Turing House is committed to straightforward, open, fair and transparent admissions arrangements. The school will act fully in accordance with the School Admissions Code (as revised February 2012), the School Admissions Appeals Code and admissions law as they apply to academies.

Published Admissions Number

Turing House has an agreed Published Admissions Number of 100ⁱ for admission into Year 7 and will admit up to this number each year.

All applicants will be admitted if fewer than 100ⁱ applications are received.

Special Educational Needs

Children with a statement of special educational need that specifies the school as the placement school will be allocated a place through a separate procedure, in accordance with the Special Educational Needs Code of Practice.

Oversubscription Criteria

Where the school receives more applications than it has places available, the criteria listed below will apply. After the admission of children with an Education, Health and Care Plan which names Turing House, the oversubscription criteria will be:

1. Looked-after children or children who were previously looked-after, including those that have been adopted or been subject to a residence or guardianship order.
2. Children who have an exceptional medical or social need requiring attendance at a particular school rather than any other school. Such needs must be supported, at the time of application, by reports or letters from suitable professionals such as GPs, consultants or social workers. Circumstances cannot be taken into account unless information is provided at the time of application and failure to provide such information at that stage may therefore affect whether or not the children are allocated places at the preferred schools. All information submitted will be regarded as confidential.
3. Children whose parents have been granted Founders' Status of the school by the Secretary of State.
4. Children who have siblings (by which is meant full, step-, half- and adopted siblings living in the same household) at the school at the point of admission.^{vi}

5. Children (by which is meant full, step-, half- and adopted children living in the same household) of staff directly employed by Turing House school for two years or more before the admission application;

6. After the admission of children with SEND and the application of criteria 1-5, the remaining places will be allocated as follows:

i) 20% will be allocated to those applicants whose home address is closest to the planned permanent site of the school ^{iii, iv, v}. This point is defined as OS Grid Reference TQ 13577 73596.

ii) 80% will be allocated to those applicants whose home address is closest to the Admissions Pointⁱⁱ for the school ^{iii, iv, v}, TQ 15356 71392.

Notes:

i) This is a temporarily reduced PAN while the school is in its temporary site. The PAN will be 150 from the first intake that will join when the school is on its permanent site.

ii) Admissions point: This point is defined as OS Grid Reference TQ 15356 71392 and is located in Somerset Gardens in Teddington. Please see the map on our website for the location of the point and details of how it has been determined.

iii) Proximity to the School or Admissions Point is measured by the shortest route by road or maintained footpath, accompanied as necessary, from the middle (the "seed-point") of the applicant's home, out of the front entrance, to this point.

iv) Any offer of a place on the grounds of proximity is conditional on the child being resident at the home address provided at the closing date for application. A business address, a childminder's address, or any address other than the child's home will not be accepted. Proof of address will be sought and may be the subject of further investigation.

v) A child's home address is defined as the address at which the child is normally resident. Where a child lives at more than one address, the address will be where the child lives for the majority of the time. Where the child lives at more than one address and spends equal time at both, the home address will be counted as that at which the child is registered with their GP

vii) The school reserves the right to seek verification of the information parents have given on the application form and to withdraw places if false information has been given.

Tie Break

In the event of two or more applications that cannot otherwise be separated, the school will use random allocation as a tie-break, except in the case of siblings from the same address when all will be offered places. For this purpose, the ground floor is considered closer than the first and so on. Should a tie break be required it will be conducted independently.

Offers of Places

All applications received after the deadline will be considered late applications. Late applicants will be considered after those received on time. If, following consideration of all applicants, the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Waiting List

Where in any year the school receives more applications for places than there are places available, a waiting list will operate. This will be maintained by the School and it will be open to any parent to ask for his or her child's name to be placed on the waiting list following an unsuccessful application. A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria set (as applicable). Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The parents of students on the waiting list will be contacted termly to ensure that they wish to remain on the waiting list.

Appeals

Parents who are dissatisfied with the school's decision not to admit their child(ren) may appeal to an independent appeals panel against that decision. The determination of the panel will be made in accordance with the School Admission Appeals Code and will be binding on all parties.

Turing House will use the independent appeals service provided by the local authority. Independent Appeals Panels are appointed in accordance with the School Admission Appeals Code. Appeals should be made, in writing, to Richmond Local Authority Democratic Services team within 20 school days from the date of notification that the application was unsuccessful.

"In-Year" Applications

All in-year applications must be made using Richmond's "In Year Application Form" on which applicants can list up to four schools in order of preference. The in-year form is available from Richmond School Admissions on tel 020 8891 7514 or by email richmond.admissions@achievingforchildren.org.uk to request a copy or download a copy from the Richmond website at www.richmond.gov.uk